



Any campus would be considered eligible only if it meets the following criteria:

- 1] The University/college must have been in operation for at-least 5 years.
- 2] The host institution must have the facilities as per Annexure I.
- 3] At least 50% of the total registered student strength must qualify the pre-assessment examination. Failing to this, our company is entitled to cancel the training program at the respective campus. The institution is eligible for a 90% revenue refund in such a case.
- 4] The institution must make a payment for the registered candidates at-least 10 days before the expected date of conducting the training. All cheques will be addressed to Vertex Automation System Private Limited, Noida.

We hereby ensure that we have read all the details listed by Vertex Group of Companies in Annexure I for the Vertex Connect initiative and we abide by it. Further all details provided by us about our institution are true. Failing to any one of the mentioned criteria, the organizing company is free to stop the training at any point of time and leave campus premises. No refunds will be made in such a case.

Date:

Place:

Signature & Seal of Head of Institution

Annexure I

For any technical/non-technical institution to host Vertex Connect program, it must provide for the following facilities:

- 1] The institution must have a minimum of 50 computer workstations in fully operational mode. These workstations need not to be at any centralized location across the campus.
- 2] The Institution must have the basic projector screen facility.
- 3] The Institution must have at-least one dedicated personnel as the lab assistant present along with our team to assist in case of any technical failures.
- 4] The Institution must dedicate one faculty member as the point of our contact during our visits to the campus.
- 5] The Institute must possess a good brand image in terms of the quality of students and resources it owns.
- 6] The Institution must have at-least 80 candidates aspiring and eligible for certification to be able to organize one of our offered Industrial connect programs. The institutes with lesser number of candidates can conduct their certification programs jointly with other similar institutes.
- 7] The host institute must be ready to bear the lodging expenses across the training duration and travelling expenses from the place of our trainer's residence to the training venue.